

**The 3rd Beauty Trade Festival**

**Georgia International Convention Center**

**February 23, 2020**

We’re official convention freight service contractor for this event.

We care about your exhibit shipment and want to provide a hassle-free shipping experience for all your events. Our Logistics teams are available to answer questions, book shipments, and provide shipment tracking services.

Our goal at UCL is to help you have a successful event. If you need assistance or have any questions, please contact Exhibitor Services team.

Service Contact: Paul Kim (p.kim@uclinc.com) - Logistics Coordinator

 Rod Kim (rod.kim@uclinc.com) - Logistics Coordinator

 Tel: 770-416-7774

Shipping Address

Untied Georgia Beauty Show \ United Cargo Logistics, Inc

100 Piedmont Court, #C

Atlanta, GA 30340

**METHOD OF PAYMENT**

**CHECK LIST AND UCL CONTACT INFOMATION**

**Use this checklist as your guideline for important deadline dates for the show.**

|  |  |
| --- | --- |
| DATE | DETAIL |
| Feb 14, 2020  | Advance Shipments may bring at UCL warehouse. |
| Feb 19, 2020 | Last day for Shipments to arrive warehouse without surcharge |
| Feb 20, 2020 | Last day for off-target shipments to arrive warehouse (50% surcharge apply) |
| Feb 21, 2020 3:00pm – 10:00pm | Advance shipment Move inNo exhibitors or other carrier allowed exhibit hall |
| Feb 22, 2020 9:00am - 11:00pmFeb 22, 2020 7:00am – 6:00pm | Direct show site Carrier move inExhibitors Move in |
| Feb 23, 2020 9:00am – 7:00pm | Show Open Hour |
| Feb 23, 2020 7:00pm – 10:00pmFeb 24, 2020 9:00am – 11:00pm | Exhibitors & Carrier Move out  |

SHIPPING ADDRESS

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**EXHIBITOR FREIGHT MOVE IN SCHEDULE and RATE**

**SHIPPING INFORMATION**

Advance Warehouse shipping address:

Exhibiting Company Name / Booth # \_\_\_\_\_\_\_\_\_\_\_\_

**United Georgia Beauty Festival**

C/O UCL, Inc

100 Piedmont Court #C

Atlanta, GA 30340

UCL will accept crated, boxed or skidded materials beginning

**Feb 03 thru Feb 19** at the above address.

Materials arriving after Feb 19, 2020will be received at the warehouse with an additional after deadline charge 50% surcharge will apply.

Warehouse receiving hours are 9:00 a.m. - 3:30 p.m., Monday-Friday.

Shipments arriving before this date may be refused by the facility. Any charges (50% surcharge apply) incurred for early freight accepted by the facility will be the responsibility of the exhibitor. If required, provide your carrier with this phone number 770-416-7774

**RATE CLASSIFICATIONS: include in and out**

**Warehouse Shipment (300 lb. minimum $195.00)**

Crated or Skidded Shipment.............................................$ 0.65 per lbs

Uncrated or Carpet, Ped Shipment.................................. $ 1.00 per lbs

Third party Shipment (minimum $240.00)…………………$ 0.80 per lbs

Third party Uncrated / Carpet, Ped Shipment: $ 1.10 per lbs

**ADDITIONAL SURCHARGES:**

**Shipment Delivered after Deadline Date (in addition to under rates)**

Warehouse Shipment after Feb 19, 2020

Crated or Skidded Shipment................................................$0.90 per lbs

Uncrated or Carpet, Pad Shipment.................................... $1.50 per lbs

Pallet Jack: $35.00 per trip, Forklift: $50.00 per trip

 **MOVE IN FORM**

**EXHIBITING COMPANY INFORMATION**

NAME OF SHOW:

COMPANY NAME: BOOTH#:

ADDRESS: BOOTH SIZE: X

CITY: STATE: ZIP:

SIGNATURE: PRINT NAME:

CONTACT'S E-MAIL:

**Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices.**

**METHOD OF PAYMENT**

**CREDIT/DEBIT CARD AUTHORIZATION**

**CREDIT/DEBIT CARD**

For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result

of show site orders placed by your representative.

These charges may include all UCL companies, or any charges which UCL may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

VISA: MASTER:

Account No.: Exp. Date:

Cardholder Name (Print): Signature:

Cardholder Billing Address:

City State Zip code

CONTACT'S E-MAIL:

**Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices if different than above.**

**MOVE OUT SCHEDULE AND BILL OF LADING: FEB 23, 2020 7PM – 10PM.**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

**For fast, easy ordering, go to www.freeman.com**

**PLEASE COMPLETE THIS FORM AND RETURN IT TO THE UCL SERVICE DESK**

**SSHIPPING IN**

**SHIPPING INFORMATION**

 **SHIP TO**

**COMPANY NAME:**

ADRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE:\_\_\_\_\_\_\_\_\_\_ ZIP/CODE:\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE#:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ATTN:\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPECIAL INSTRUCTIONS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BILL TO:** SAME AS SHIP TO

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BILLING ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE:\_\_\_\_\_\_\_\_\_\_ ZIP/CODE:\_\_\_\_\_\_\_\_\_\_\_\_\_

**METHOD OF SHIPMENT**

Select a Carrier:

 **UCL :**

 No need to schedule your outbound shipment

 **Other Carrier:**

 Carrier Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Carrier Phone #\_\_\_\_

 (UCL will make arrangements for all UCL Exhibit Transportation shipments.

Arrangements for pick-up by all other carriers are the responsibility of the exhibitor.)

Other carrier must pick up Feb 24 thru Feb 28, from UCL warehouse, after Feb 28 pickup will apply storage fee. (.5c per lbs / minimum $25 per day)

TOTAL PCS:

PRINT NAME:

SIGNATURE: DATE: